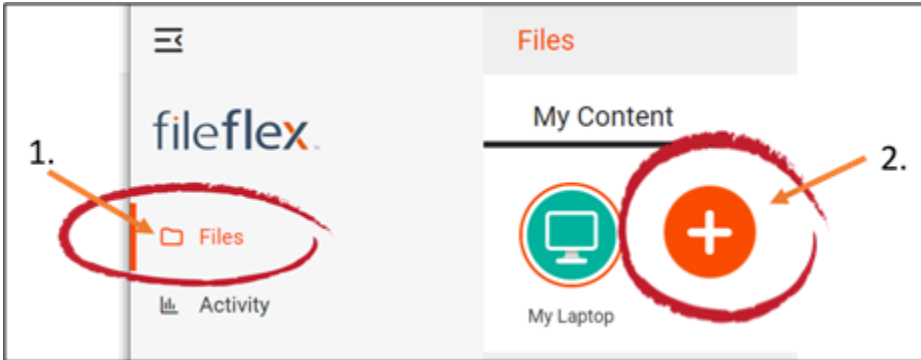


How to Connect to Dropbox

Note: You will need authorization from your IT department in order to be able to connect to a Dropbox. If you have permission, use the following steps to connect to a Dropbox account.

1. Select the '**Files**' view in the left navigation menu
2. In the My Content tab, select the large red '+' **Add Content Source** icon



Select **Add Content Source** Icon

1. Select the Dropbox icon and follow the wizard.

Note: If you don't already have a Dropbox account, you will need to create one first.

1. Sign in to Dropbox by entering the email and password of your account.
2. Give FileFlex permission to view and manage documents in your Dropbox account by selecting **Allow**.

Congratulations - you have connected FileFlex to your Dropbox account. You should continue connecting FileFlex to all your repositories by selecting **Add More**. If finished, click **Done**.