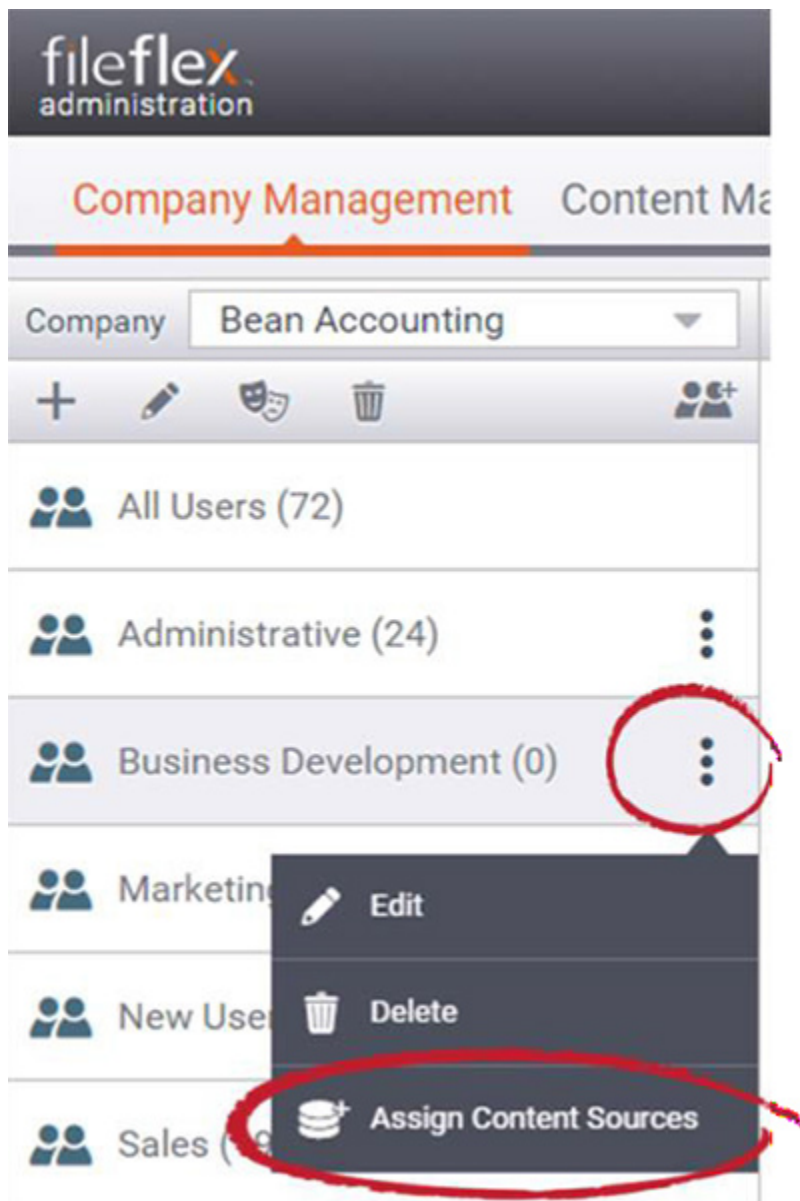


# Assign Content Sources

You can assign a Department (group of users) common content sources. Later you can add, delete and edit content sources on a user-by-user basis if necessary. To assign common content sources to a Department:













1. In the Company Management tab, Department Viewing Pane, select the department to assign content sources to.
2. Click the menu of that Department (3 dots).
3. In the drop down, select **Assign Content Sources**.



## *Assign Content Sources*

1. A list of all available content providers is displayed in the Provider Pick Box. Select the content providers that you want to assign to that Department.

## Providers

 User Home	<input type="checkbox"/>
 Marketing Drive	<input checked="" type="checkbox"/>
 Sales Server	<input checked="" type="checkbox"/>
 Support Server	<input type="checkbox"/>
 Gaetan Home Folder	<input type="checkbox"/>
 Anthony Home Folder	<input type="checkbox"/>
 Google_Cloud	<input type="checkbox"/>
 Marketing Drive, Mixed files	<input type="checkbox"/>
 Office_NAS	<input type="checkbox"/>
 Office_System	<input type="checkbox"/>
Type: Network Server	<input checked="" type="checkbox"/>
 HR Drive	<input type="checkbox"/>
 User Home, Greg	<input type="checkbox"/>

Cancel

OK

Select Content Providers

1. Hit OK.